



ALBION ROTARY STRAWBERRY FESTIVAL JUNE 13 & 14 2025

FOOD BOOTH APPLICATION

All food vendors are responsible for reading and complying with the rules and regulations below.

Since Albion hosted its first Strawberry Festival in 1986, it has earned the reputation of being a high-quality family festival. The food court portion of the festival has grown with each passing year. Food booths will begin on Friday at 11 a.m. and continue until 9 p.m. The hours on Saturday are from 9 a.m. until 9 p.m. Tables, chairs, booths and other hardware must be provided by the food vendor. There are picnic tables for patrons in the food court.

- You are responsible for obtaining your own health permit. The number for the Health Department is 585.589.3278, or the direct link is: <https://gohealthny.org/community-sanitation-food-protection/> (Event Is in Orleans County for application.)
- Booth locations will be assigned by the Strawberry Festival Committee only on a first-received, first-placed basis. Food booths must be capable of fitting within a 10'x20' area. The registration fee is \$275 food businesses or Food Trucks and \$200 not-for-profit organizations or community groups for the 2 days.
- You must clearly specify what types of food and drink you plan to sell at your booth as well as your pricing on your registration form. The Committee reserves the right to eliminate duplicate items. **THERE ARE NO RESTRICTIONS ON FOOD CHOICES.** All vendors are allowed to sell three main items (excluding drink and sides). Any application that is rejected will be refunded the application fee. Prices of all food items being sold must be listed on application or a food menu with prices must be included.
- All vendors must have an NFPA 701 certified tent/tarp, with a certificate executed by an approved testing laboratory certifying that the tent/tarp, canopy, and decorative materials meet this standard.
- All tarps, tents, canopies, etc. must be anchored to the ground with concrete blocks to withstand the elements of weather and to prevent collapse. The festival is rain or shine. No refunds will be given due to the weather.
- A 20BC fire extinguisher must be present if you cook or warm items that present a fire hazard, and vendors with deep fryers must have a K fire extinguisher.
- All propane and CO2 tanks must be secured with concrete blocks so that they cannot tip over or mounted so that the nozzle cannot be broken.
- It is a violation of both state and local law to dump grease into the storm sewer. If you use fat or grease, you must remove it off site for disposal. In addition, you must put down barriers to prevent the grease/oil from falling on the street when cooking.
- NO generators or 240V connections are allowed.
- Each booth is to be kept tidy, clean, and in compliance with Health Department regulations. Cleanup in and around the booth is your responsibility. A \$25 surcharge will be levied for anyone failing to clean up.



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VENDOR RULES AND REGULATIONS

1. Albion Rotary Strawberry Festival Committee reserves the right to request the removal of any items or entire displays that do not meet the standards of good taste, are non-approved items, or are crafts that were misrepresented as being handmade.

PROMOTER'S DECISION WILL BE FINAL AND NON-APPEALABLE.

2. A Festival Permit will be issued and must always be displayed.
3. All exhibitors are responsible for the collection and payment of New York Sales Tax, and for securing proper Health Department permits, if applicable.
4. Exhibitors must confine their displays and materials to their assigned and allocated space.
5. All vendors' displays/booths must fit within the established perimeters of their booths.
6. Each booth should be set up between 8 a.m. and 10:30 a.m. on Friday, and between 7 a.m. and 9 a.m. on Saturday, unless otherwise specified. You cannot tie down or nail into storefronts to secure your booth. Booths must be staffed and open for business on Friday from 11 a.m. to 9 p.m., and on Saturday from 9 a.m. to 9 p.m.
7. Each individual or group must police their own area, keeping it clean and free from debris. Trash containers will be provided in the food court area. This should be done throughout the festival. The picnic tables are put in the food court area for your benefit, and we ask that you help police those in your booth area so that the next people will want to sit down and use them.
8. **CARS MUST BE REMOVED FROM EAST BANK STREET AND THE FESTIVAL AREA ON MAIN STREET BY 10:00a.m. ON BOTH DAYS. THE VACANT LOT AT THE CORNER OF EAST BANK AND PLATT STREETS IS PRIVATE PROPERTY AND NOT FOR PARKING. PARKING IS AVAILABLE BEHIND THE FIRE HALL.**
9. The Festival Committee will not be responsible for loss or damage to vendor's display or for personal injury or accident involving exhibitors and their personnel. Vendors are responsible for their own overnight security if items are left on site. We are also not responsible for financial impact or for bad weather.
10. All participants, whether food booths, information, raffle, business or craft booths, must pay the applicable fee in advance. Failure to pay will result in no issuance of a Festival Permit, and the possibility that a different vendor may be authorized to sell your item.
11. Booth location assignments will be issued on Friday and Saturday mornings only. Please do not call ahead to find out booth location. If you attended last year, we appreciate your return patronage, but attendance at last year's festival is not a guarantee that you will be placed in the same booth location. Placement is based on a first-received-first-placed basis.
12. Application fees shall be in the form of a money order or cashier's check. A \$30.00 charge will be assessed for any returned check.
13. **CRAFT VENDORS:** Vendor acknowledges that there is no electricity available for craft booths and accepts this limitation as a condition to participating in the festival.

NO REFUNDS WILL BE GIVEN • APPLICATION DEADLINE IS MAY 1



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FOOD BOOTH APPLICATION

Vendor Name: _____ Phone Number: _____

Address: _____

Contact Person: _____

Email: _____

Electric Hookup? No ___ Yes ___ Additional hookup _____ Description of Food to be

Sold with pricing (or attach menu with pricing): _____

Insurance required Liability insurance

Registration Fee: \$275.00 Commercial Vendor or Food Truck
 \$200.00 Non-Profit/Community Group
 \$30.00 Surcharge for Applications Received after 5-1-2025

Acknowledgment: I have received and agree to the Rules and Regulations regarding the assignment of locations, hours of operation, and cleanup, and agree to follow the guidelines during my participation in the Albion Strawberry Festival. I accept that the Strawberry Festival shall not bear any responsibility for injury, mishap, financial impact or bad weather. I further understand that I am solely responsible for collection and/or payment of any tax.

Signature: _____

Date: _____

NO REFUNDS WILL BE GIVEN. Please join us in our community celebration by completing and returning this application form and the appropriate fee **by May 1** to:

Albion Strawberry Festival Jeff Holler JMHOLLER@ICLOUD.COM
P.O. Box 356 • Albion NY 14411