

ALBION ROTARY STRAWBERRY FESTIVAL JUNE 7 and 8, 2024

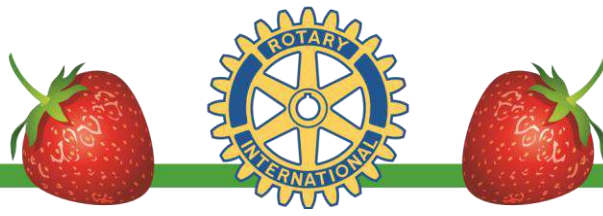
CRAFT/ARTISAN VENDOR BOOTH APPLICATION

The Albion Strawberry Festival is now accepting applications for our annual arts and crafts sale. The sponsoring organization is the Rotary Club of Albion, N.Y. The vendor booth sales will begin on Friday at 11 a.m. and continue until 9 p.m. The hours on Saturday begin at 9 a.m. and continue until 7 p.m. Registration is a two-step process. The exhibitor must submit a completed application and booth fee to the Strawberry Festival Committee for review. Please include with your application pictures showing items you intend to sell. Pictures will be returned the morning of the show with your booth permit, unless returned sooner due to unacceptable product. The application and registration fee is \$60.00 for the 2 days. Any applicant not invited to participate will be refunded the registration fee. Any application that does not include the application fee and pictures will not be accepted.

- **Booth locations** will be assigned by the Strawberry Festival Committee only. All placements are on a first-received, first-placed basis. Art and craft booths must be capable of fitting within a 10'x10' area. If you participated in a prior festival, this prior participation does not guarantee that you will be placed in the same location.
- Tables, chairs, booths and other hardware must be provided by the exhibitor. Electricity is not available to arts and crafts booths.
- Each booth is to be kept tidy, with cleanup the responsibility of the exhibitor. A \$25.00 surcharge will be levied to a vendor failing to clean up his/her booth area.
- The Festival Rules and Regulations are on page 2. The applicant agrees, by submitting an application and fee, to abide and be bound by these rules and regulations.
- If you are selling a product for a company that only allows one representative per craft show, it is your responsibility to inform the Strawberry Festival Committee of this limitation. In this case, applications will be considered on a first-come, first-served basis.

NO REFUNDS WILL BE GIVEN. Please join us in our community celebration by completing and returning this application form, fee and pictures **by May 1** to:

**Attn: Craft Fair
Albion Strawberry Festival
PO Box 356
Albion NY 14411**



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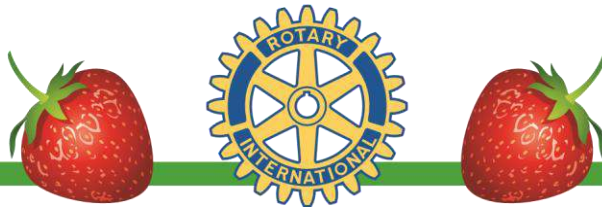
VENDOR RULES AND REGULATIONS

1. Albion Rotary Strawberry Festival Committee reserves the right to request the removal of any items or entire displays that do not meet the standards of good taste, are non-approved items, or are crafts that were misrepresented as being handmade.

PROMOTER'S DECISION WILL BE FINAL AND NON-APPEALABLE.

2. A Festival Permit will be issued and must always be displayed.
3. All exhibitors are responsible for collection and payment of New York Sales Tax, and for securing proper Health Department permits, if applicable.
4. Exhibitors must confine their displays and materials to their assigned and allocated space.
5. All vendors' displays/booths must fit within the established perimeters of their booths.
6. Each booth should be set up between 9 a.m. and 11 a.m. on Friday, and between 7 a.m. and 9 a.m. on Saturday, unless otherwise specified. You cannot tie down or nail into storefronts to secure your booth. Booths must be staffed and open for business on Friday from 11 a.m. to 9 p.m., and on Saturday from 9 a.m. to 7 p.m.
7. Each individual or group must police their own area, keeping it clean and free from debris. Trash containers will be provided in the food court area. This should be done throughout the festival. The picnic tables are put in the food court area for your benefit, and we ask that you help police those in your booth area so that the next people will want to sit down and use them.
8. **CARS MUST BE REMOVED FROM EAST BANK STREET AND THE FESTIVAL AREA ON MAIN STREET BY OPENING TIME ON BOTH DAYS. THE VACANT LOT AT THE CORNER OF EAST BANK AND PLATT STREETS IS PRIVATE PROPERTY AND NOT FOR PARKING. PARKING IS AVAILABLE BEHIND THE FIRE HALL.**
9. The Festival Committee will not responsible for loss or damage to vendor's display or for personal injury or accident involving exhibitors and their personnel. Vendors are responsible for their own overnight security if items are left on site. We are also not responsible for financial impact or for bad weather.
10. All participants, whether food booths, information, raffle, business or craft booths, must pay the applicable fee in advance. Failure to pay will result in no issuance of a Festival Permit, and the possibility that a different vendor may be authorized to sell your item.
11. Booth location assignments will be issued on Friday and Saturday mornings only. Please do not call ahead to find out booth location. If you attended last year, we appreciate your return patronage, but attendance at last year's festival is not a guarantee that you will be placed in the same booth location. Placement is based on a first-received-first-placed basis.
12. Application fees shall be in the form of a money order or cashier's check. A \$30.00 charge will be assessed for any returned check.
13. **CRAFT VENDORS:** Vendor acknowledges that there is no electricity available for craft booths and accepts this limitation as a condition to participating in the festival.

NO REFUNDS WILL BE GIVEN • APPLICATION DEADLINE IS MAY 1



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CRAFT/ARTISAN VENDOR BOOTH APPLICATION

Vendor Name: _____ Phone Number: _____

Address: _____

Contact Person: _____ Email: _____

Description of Booth Activity: _____

Enclosed, please find the \$60.00 booth fee and pictures.

Acknowledgment: I have received and agree to the Rules and Regulations regarding the assignment of locations, hour of operation, and cleanup, and agree to follow the guidelines during my participation in the Albion Strawberry Festival. I accept that the Strawberry Festival shall not bear any responsibility for injury, mishap, financial impact or bad weather. I further understand that I am solely responsible for collection and/or payment of any tax.

NO REFUNDS WILL BE GIVEN

Signature: _____

Date: _____