

ALBION ROTARY STRAWBERRY FESTIVAL JUNE 7 and 8, 2024

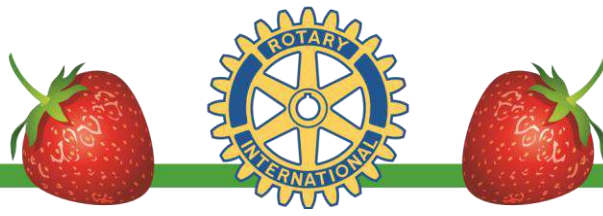
BUSINESS/INFORMATION/RAFFLE BOOTH APPLICATION

The Rotary-sponsored Albion Strawberry Festival invites you to share in this community celebration! The business/information/raffle booths begin on Friday at 11 a.m. and continue until 9 p.m. The hours on Saturday are from 9 a.m. until 9 p.m. Tables, chairs, booths, etc. must be provided by the exhibitor. Please keep in mind that we have limited space for these types of booths. You must make sure that you fit within the space provided and still allow for proper flow of pedestrian traffic in the festival area.

- **Information Booth** (non-profit only) – 10' by 10' table only – \$75.00 for two days. This is information only. It will not permit you to offer for sale chances or tickets, or to conduct direct fundraising to the public. This does not prohibit the general solicitation of contributions in literature, but it does prohibit the collection of money directly at the booth.
- **Business Booth** – for organizations and businesses selling items (not raffle tickets) – 10' x 10' space – \$75.00 for two days.
- **Raffle Booths** or legal games of chance – 10' x 10' space – \$125.00 for two days.
- **Not-for-profit raffle** is \$75.00.
- **Major Event Fee** – for races, dinners, shows, or any special event you want advertised in the festival brochure and advertised as an event of the Festival – \$150.00.
- All booths must comply with the fashion in which registered. If you are determined to have improperly represented the contents of your booth, you will be asked to remove the offending material, stop the offending activity, or leave the event. There will be no refund of application fees if this occurs.
- Booth locations will be assigned by the Strawberry Festival Committee only. If you participated last year, we appreciate your return patronage, but that does not guarantee the same location as last year. Booths are placed on a first-received-first-placed basis.
- Each booth is to be kept tidy and clean. Clean-up in and around the booth is your responsibility. A \$25 surcharge will be charged for anyone failing to clean up.
- Registration is a TWO STEP PROCESS. You must first apply together with appropriate booth fee to the Festival Committee for review. You must state exactly what you intend to do in your booth. An applicant not invited to participate will be refunded the registration fee.
- The Festival Rules and Regulations are on page 2. The applicant agrees, by applying and paying the fee, to abide and be bound by these rules and regulations.
- All booths are required to be tied down:
 - o **Grass:** staked down or weighted down
 - o **Pavement:** weighted down

NO REFUNDS WILL BE GIVEN. Please join us in our community celebration by completing and returning this application form, fee and pictures **by May 1** to:

Attn: Mark Johnson
Albion Strawberry Festival
PO Box 356
Albion NY 14411



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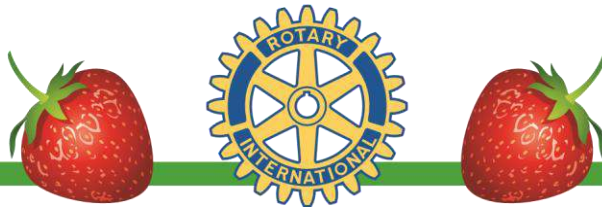
VENDOR RULES AND REGULATIONS

1. Albion Rotary Strawberry Festival Committee reserves the right to request the removal of any items or entire displays that do not meet the standards of good taste, are non-approved items, or are crafts that were misrepresented as being handmade.

PROMOTER'S DECISION WILL BE FINAL AND NON-APPEALABLE.

2. A Festival Permit will be issued and must always be displayed.
3. All exhibitors are responsible for collection and payment of New York Sales Tax, and for securing proper Health Department permits, if applicable.
4. Exhibitors must confine their displays and materials to their assigned and allocated space.
5. All vendors' displays/booths must fit within the established perimeters of their booths.
6. Each booth should be set up between 9 a.m. and 11 a.m. on Friday, and between 7 a.m. and 9 a.m. on Saturday, unless otherwise specified. You cannot tie down or nail into storefronts to secure your booth. Booths must be staffed and open for business on Friday from 11 a.m. to 9 p.m., and on Saturday from 9 a.m. to 9 p.m.
7. Each individual or group must police their own area, keeping it clean and free from debris. This should be done throughout the festival. General trash containers will be provided in the food court area. The picnic tables are put in the food court area for your benefit, and we ask that you help police those in your booth area so that the next people will want to sit down and use them.
8. **CARS MUST BE REMOVED FROM EAST BANK STREET AND THE FESTIVAL AREA ON MAIN STREET BY OPENING TIME ON BOTH DAYS. THE VACANT LOT AT THE CORNER OF EAST BANK AND PLATT STREETS IS PRIVATE PROPERTY AND NOT FOR PARKING. PARKING IS AVAILABLE BEHIND THE FIRE HALL.**
9. The Festival Committee will not be responsible for loss or damage to vendor's display or for personal injury or accident involving exhibitors and their personnel. Vendors are responsible for their own overnight security if items are left on site. We are also not responsible for financial impact or for bad weather.
10. All participants, whether food booths, information, raffle, business or craft booths, must pay the applicable fee in advance. Failure to pay will result in no issuance of a Festival Permit, and the possibility that a different vendor may be authorized to sell your item.
11. Booth location assignments will be issued on Friday and Saturday mornings only. Please do not call ahead to find out booth location. If you attended last year, we appreciate your return patronage, but attendance at last year's festival is not a guarantee that you will be placed in the same booth location. Placement is based on a first-received-first-placed basis.
12. Application fees shall be in the form of a money order or cashier's check. A \$30.00 charge will be assessed for any returned check.
13. **CRAFT VENDORS:** Vendor acknowledges that there is no electricity available for craft booths and accepts this limitation as a condition to participating in the festival.

NO REFUNDS WILL BE GIVEN • APPLICATION DEADLINE IS MAY 1



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Vendor Name: _____ Phone Number: _____

Address: _____

Contact Person: _____

Email: _____

Description of Booth Activity: _____

Registration Fee Enclosed:

\$ _____ for a _____ booth.

Acknowledgment: I have received and agree to the Rules and Regulations regarding the assignment of locations, hours of operation and cleanup, and agree to follow the guidelines during my participation in the Albion Strawberry Festival. I accept that the Strawberry Festival shall not bear any responsibility for injury, mishap, financial impact, or bad weather. I further understand that I am solely responsible for collection and/or payment of any taxes.

NO REFUNDS WILL BE GIVEN

Signature: _____

Date: _____